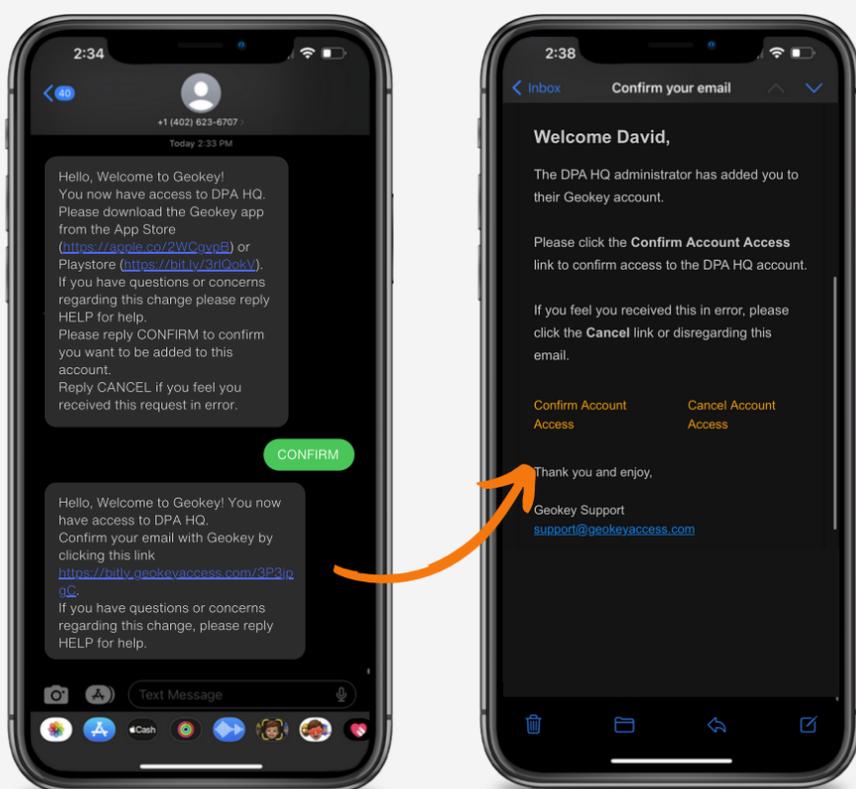# GEOKEY IPHONE USER GUIDE

First time logging into the App
1st time logging in/granting permissions on iPhone

STEP 1

Upon being added into a Geokey account, you will receive a text message asking you to confirm to be added to the account.

Please begin by texting CONFIRM and follow the link in the reply to confirm your email.
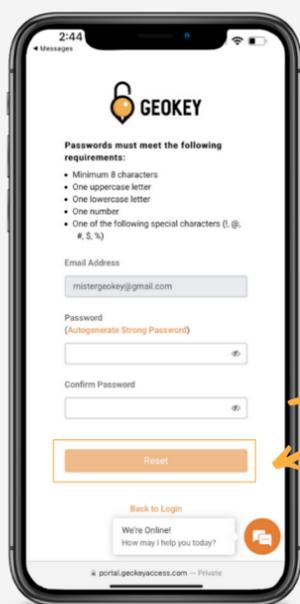
NOTE: Email confirmation links are valid for only 72 hours.

STEP 2

The **Email Confirmation** link will bring you to a **Reset Password** page to set your password. The password must contain a minimum of (8) characters and include:

- a capital letter (A-Z)
- a lowercase letter (a-z)
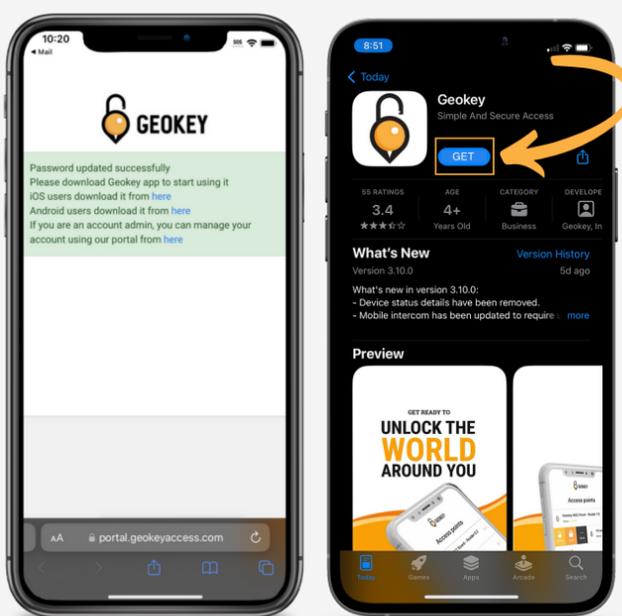- a number (0-9)
- one of the following symbols !@#S%

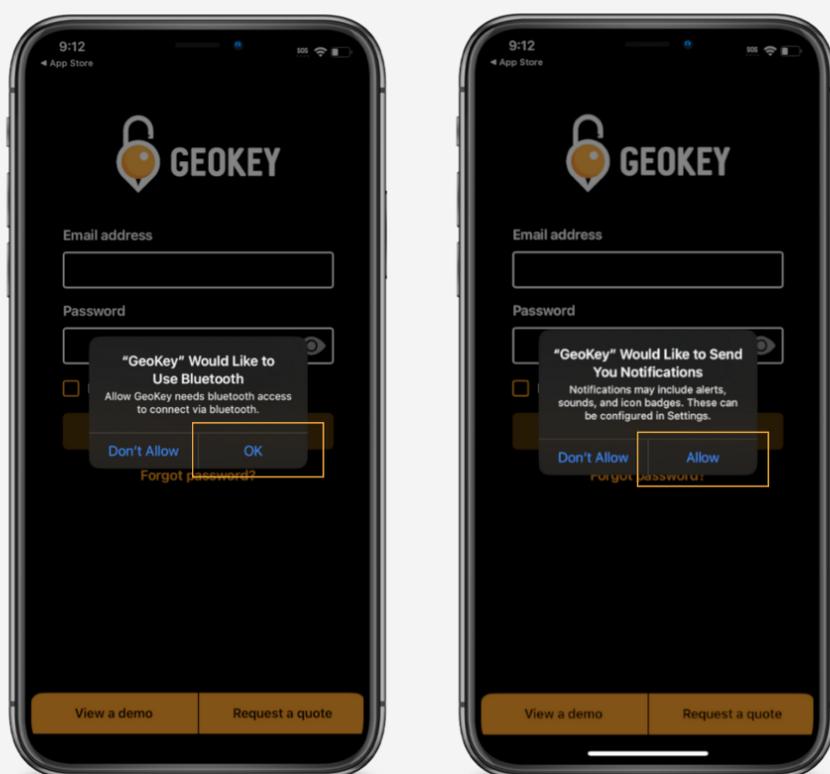Please continue by tapping the **Reset** button.

STEP 3

Correctly setting a password will bring you to the **Success Screen** shown below. Please tap the **iOS Users** download link to continue. This will take you to the **App Store** where you will tap on **Get**.

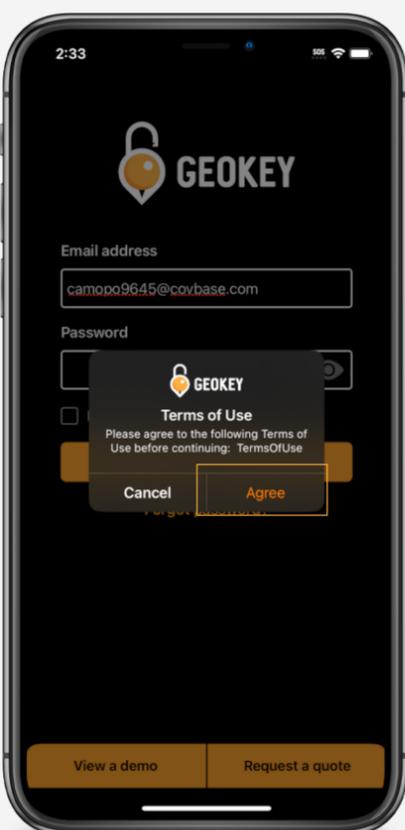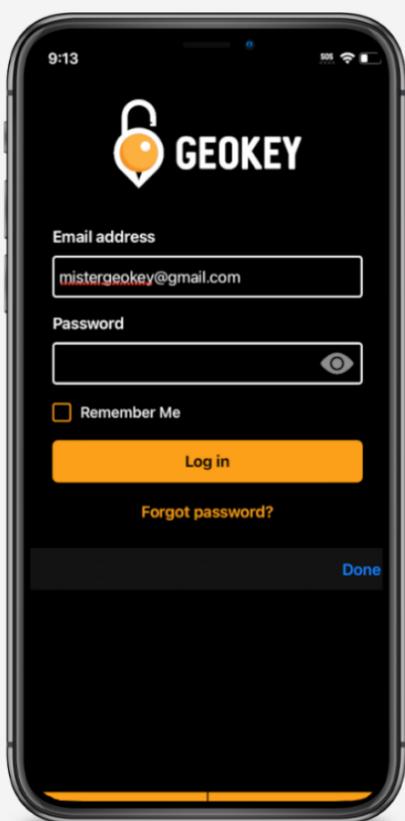(NOTE: The Geokey Portal link is only usable by account admins.)

STEP 4

Once you have installed and opened the Geokey app, you will need to accept the **Bluetooth** and **Notifications** permissions.
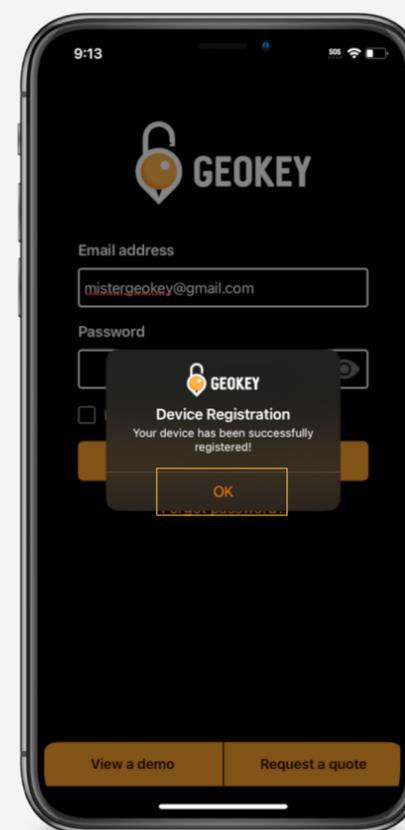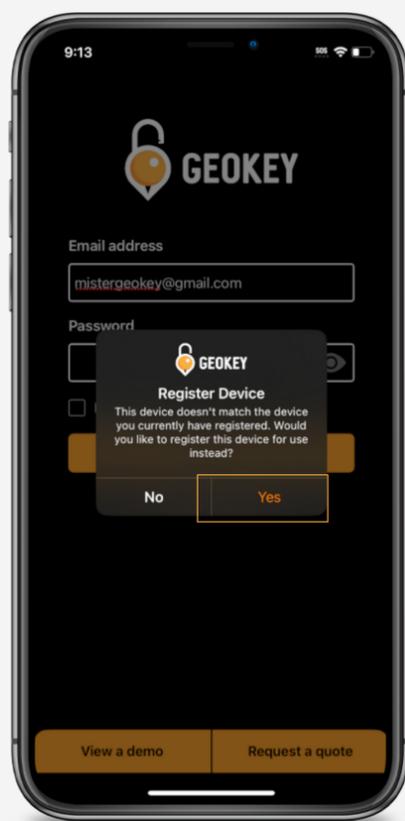
Next, enter your **Email Address** and the **Password** you set to log into the Geokey App. Once you tap the **Log In** button, you will be asked to accept the Terms of Use. Tap **Agree** to continue setting up Geokey.

After you have accepted the Terms of Use, you will be asked to Register your Device. Please tap **Yes** when the **Register Device** windows pops up. Afterwards, tap **OK**, and you will be taken to your access points.

DONE!

You will be asked to allow **Location Access**. After accepting, your **Access Points** will load and show up in the Geokey App. Simply tap or swipe on an access point to see your available actions.

Welcome to Geokey, unlocking the world around you!

If any issues occur, please contact support@geokeyaccess.com or call (888) 348-9905.